

Préparation à la mobilité et recherche de stage

Composante
Institut d'Administration des Entreprises (IAE)

Période de l'année
Semestre 5

En bref

- # **Langue(s) d'enseignement:** Français
- # **Méthodes d'enseignement:** En présence
- # **Ouvert aux étudiants en échange:** Oui

Présentation

Description

The aim is to reach a European level B2 autonomy in English in order to be efficient in the linguistic work placement abroad. Company structure and organisation, written communication (letter writing) and oral practice in interviews, telephoning, taking part in meetings, travel and social situations are part of the course.

Heures d'enseignement

TD	TD	20h
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Programme détaillé

THEMES: Company structure and the workplace. Job Interviews. Socialising. Presenting a brand.

Compétences visées

Understanding conversations in the workplace.
Being able to discuss your experience and qualifications.
Interacting with a certain degree of fluency.

Presenting clear and detailed information and giving opinions.
Ability to write a professional report.

Bibliographie

1. Cotton David. Market Leader#: Intermediate Business English#: Course Book. Harlow: Longman Pearson Education, 2005. Print.
2. Powell Mark. In Company 3.0#: Upper Intermediate#: Student's Book#: B2. [3rd ed.]. London: Macmillan, 2014. Print.
3. International press (The Economist, The Guardian, The New York Times, etc.).
4. Pansier Frédéric-Jérôme, and Icard Julien. Droit du travail#: relations individuelles et collectives. 6e édition. Paris: LexisNexis, 2011. Print.

Infos pratiques

Lieu(x)

Poitiers-Centre Ville

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